

# MINNESOTA SUPREME COURT ADMISSION CEREMONY

## MINNESOTA SUPREME COURT COURTROOM AT THE STATE CAPITOL

2<sup>ND</sup> FLOOR  
ST. PAUL, MINNESOTA

**Friday, May 12, 2023**

- ◆ The in-person Admission Ceremony for successful February 2023 examinees will be held on Friday, May 12, 2023, in the Minnesota Supreme Court Courtroom at the State Capitol, 2<sup>nd</sup> Floor, 75 Rev. Dr. Martin Luther King Jr. Boulevard, St. Paul, Minnesota.
- ◆ Masks will be optional.
- ◆ There will be three smaller ceremonies creating a more personalized experience for admittees. Admittees will be assigned to a specific session and a letter will be uploaded to your portal indicating which session you have been assigned. Because the assignments are based on the space available, you must attend the session to which you are assigned. The sessions are as follows:
  - ◆ Session 1: 8:45 a.m. – 9:15 a.m.
  - ◆ Session 2: 9:30 a.m. – 10:00 a.m.
  - ◆ Session 3: 10:15 a.m. – 10:45 a.m.
- \* Once each session starts, **anyone that is late will not be allowed to join the session.**
- \* In order to provide all candidates with the opportunity to have guests in the Chamber, **each successful candidate will be permitted two (2) guests.** Additional family and friends that would like to participate may watch via livestream on the Supreme Courts website, <http://www.mncourts.gov/SupremeCourt.aspx>. On the day of the ceremonies, there will be a link next to the picture of the Justices on the home page.
- \* Parking may be challenging at the Capitol. Admittees and guests are encouraged to take the [Metro Transit Green Line](#) to the Capitol. Limited parking is available in the surrounding lots and streets. [Click here for directions and parking information.](#)
- \* Registration will open 45 minutes prior to each session. You must register, sign the oath, and pay the attorney license fee no later than 20 minutes prior to each session. Please allow sufficient time for this process. The Admission Ceremony is an official session of the Minnesota Supreme Court. No food or drink is permitted in the Courtroom. Appropriate business attire is required. Once registered, admittees will line up prior to going into the Supreme Court Courtroom.
- \* Your initial Lawyer Registration fee is \$40.00. Please bring a check or cash to the ceremony in the exact amount of \$40.00 made payable to: MINNESOTA SUPREME COURT. Do not send this check to the Board office. We cannot accept credit or debit cards. Cash must be exact change only. Staff does not make change.
- ◆ At registration, you will be asked to print your home or business address on the upper portion of your oath. The Supreme Court's Lawyer Registration Office maintains a single address for each

attorney. This address will be used for CLE notices, Lawyer Registration annual fee notices, all Court notices, and will be published on the Court's website. Your business address must be complete including the business name, the suite number, and the floor number, if the address requires it a PO Box number, and zip code.

- ◆ Candidates will sit in a designated area within the courtroom. Individual sponsors will also sit in a separate designated area. All other guests will be seated in the gallery. Cameras are welcome.
- ◆ The President of the Minnesota State Board of Law Examiners will move the admission of all candidates who do not have individual sponsors.
  - \* You may have a sponsor personally move for your admission. The sponsor must have a familial relationship with the candidate including spouse, cousin, parent, stepparent, child, sibling, grandparent, parent-in-law, sibling-in-law, aunt, uncle, fiancé, or domestic partner. Your sponsor counts as one of your two permitted guests.
  - \* Sponsors **must register** with the office of the Board of Law Examiners **at least five days prior** to the ceremony by calling (651) 297-1857.
    - \* If licensed in Minnesota, the sponsor must furnish his/her Minnesota attorney license number when registering with the Board. Retired members of the Minnesota Bar in good standing meet this requirement.
    - \* If admitted to the bar of another state, in addition to providing the state and the attorney license number, the sponsor must provide evidence of good standing.
  - \* A sample motion will be available for sponsors at the ceremony.
- ◆ A sign language interpreter will be at the ceremony, if requested. Please contact the Board of Law Examiners no later than Monday, May 8, 2023, if you or your guests will require a sign language interpreter.
- ◆ If you are unable to attend the in-person ceremony on May 12, 2023, you may contact the Lawyer Registration Office at [lawyerregistration@mbcle.state.mn.us](mailto:lawyerregistration@mbcle.state.mn.us) to request information on participating in a later ceremony, including the following options:
  - \* A remote ceremony on May 16, 2023 (please register by May 12, 2023);
  - \* An in-person ceremony on June 20, 2023 (advance registration required);
  - \* A future monthly admission ceremony; or
  - \* Admission *in absentia* (not available until after May 16, 2023).

Note: Your attorney license number will be issued by the Lawyer Registration Office and your attorney license card will be mailed to you within 10 business days of the Admission Ceremony. If you do not receive your license number within that time, you may check their website at <http://mars.courts.state.mn.us/>. The Lawyer ID number is your license number. After 10 business days, if your name is not on the website, you may contact Lawyer Registration at [lawyerregistration@mbcle.state.mn.us](mailto:lawyerregistration@mbcle.state.mn.us) or at (651) 296-2254. Please communicate by email for the fastest response.