

MINNESOTA SUPREME COURT ADMISSION CEREMONY

MINNESOTA HOUSE OF REPRESENTATIVES AT THE STATE CAPITOL

2ND FLOOR
ST. PAUL, MINNESOTA

Friday, October 28, 2022

- ◆ The in-person Admission Ceremony for successful July 2022 examinees will be held on Friday, October 28, 2022, in the Minnesota House of Representatives Chamber at the State Capitol, 2nd Floor, 75 Rev. Dr. Martin Luther King Jr. Boulevard, St. Paul, Minnesota.
- ◆ Masks will be optional.
- ◆ There will be six ceremonies creating a more personalized experience for admittees. Admittees will be assigned to a specific session and a letter will be uploaded to your portal indicating which session you have been assigned. Because the assignments are based on the space available, you must attend the session to which you are assigned. The sessions are as follows:
 - ◆ **Session 1: 9:00 a.m. – 9:30 a.m.**
 - ◆ **Session 2: 10:00 a.m. – 10:30 a.m.**
 - ◆ **Session 3: 11:00 a.m. – 11:30 a.m.**
 - ◆ **Session 4: 12:15 p.m. – 12:45 p.m.**
 - ◆ **Session 5: 1:15 p.m. – 1:45 p.m.**
 - ◆ **Session 6: 2:15 p.m. – 2:45 p.m.**
- ◆ Once each session starts, **anyone that is late will not be allowed to join the session.**
- ◆ **Each successful candidate is allowed to bring three guests.** In order to provide all candidates with the opportunity to have guests in the Chamber, each candidate will be permitted 3 guests. For additional family and friends that would like to participate, the ceremonies will be available to watch via livestream on the Supreme Courts website, <http://www.mncourts.gov/SupremeCourt.aspx>. On the day of the ceremonies, there will be a link next to the picture of the Justices on the home page.
- ◆ Parking may be challenging at the Capitol. Admittees and guests are encouraged to take the [Metro Transit Green Line](#) to the Capitol. Limited parking is available in the surrounding lots and streets. [Click here for directions and parking information.](#)
- ◆ You will enter through the doors on the South side (front) of the Capitol on either the ground floor (under the main staircase) or on the 1st floor (main entrance). The various components of the ceremony will be held:

Registration: L'Etoile du Nord Vault (basement)

Admission Ceremony: MN House of Representatives Chamber (2nd floor)

Photo Opportunities: MN Supreme Court Chamber (2nd floor) and the
Rotunda (1st floor)
Certificate Pick-Up: North Corridor (1st floor)
Roll of Attorneys Book Signing: Rotunda (1st floor)

There are stairs and three (3) elevators available to get from floor to floor. There will also be signage and volunteers helping to get you where you need to go.

- ◆ Registration will open 1 hour prior to each session, with the exception of the first session which will open at 8:15 a.m. You must register, sign the oath, and pay the attorney license fee no later than 25 minutes prior to each session. Please allow sufficient time for this process. The Admission Ceremony is an official session of the Minnesota Supreme Court. Once registered, candidates and their guests should wait in the hallway on the West side of the House of Representatives Chamber on the 2nd floor to enter. Please be ready to enter no later than 20 minutes prior to your ceremony start time.
- ◆ Rules of Decorum are in effect for this special session of the Supreme Court. Court attire should be worn.
- ◆ Your initial Lawyer Registration fee is \$40.00. Please bring a check or cash to the ceremony in the exact amount of \$40.00 made payable to: MINNESOTA SUPREME COURT. Do not send this check to the Board office. We cannot accept credit or debit cards. Cash must be exact change only. Staff does not make change.
- ◆ At registration, you will be asked to print your home or business address on the upper portion of your oath. The Supreme Court's Lawyer Registration Office maintains a single address for each attorney. This address will be used for CLE notices, Lawyer Registration annual fee notices, all Court notices, and will be published on the Court's website. Your business address must be complete including the business name, the suite number, and the floor number, if the address requires it a PO Box number, and zip code.
- ◆ Seating areas will be divided as follows: Seating for candidates with sponsors will be on the front, right side of the House Chamber. Candidates without sponsors can be seated in any available chairs on the floor of the House Chamber (2nd floor) and in the gallery (3rd floor). Please note that candidates will sit with their guests. If you or one of your guests is in a wheelchair or has mobility issues requiring seating accommodations, please contact Emily Corson at (651) 201-2707 in advance of the Admission Ceremony to assist with seating.
- ◆ The President of the Minnesota State Board of Law Examiners will move the admission of all candidates who do not have individual sponsors.
- ◆ You may have a sponsor personally move for your admission. The sponsor must have a familial relationship with the candidate including spouse, cousin, parent, stepparent, child, sibling, grandparent, parent-in-law, sibling-in-law, aunt, uncle, fiancé, or domestic partner.

- ◆ Sponsors **must register** with the office of the Board of Law Examiners **at least five days prior** to the ceremony by calling (651) 297-1857.
- ◆ If licensed in Minnesota, the sponsor must furnish his/her Minnesota attorney license number when registering with the Board. Retired members of the Minnesota Bar in good standing meet this requirement.
- ◆ If admitted to the bar of another state, in addition to providing the state and the attorney license number, the sponsor must provide evidence of good standing.
- ◆ A sample motion will be available for sponsors at the ceremony.
- ◆ If you do not have a sponsor moving your admission, have a name that may be difficult to pronounce, and would like to provide the phonetic pronunciation of your name prior to the ceremony, please call Emily Eschweiler directly at (651) 201-2719 so she can hear the full pronunciation of your name (including middle name).
- ◆ A sign language interpreter will be at the ceremony, if requested. Please contact the Board of Law Examiners if you or your guests will require a sign language interpreter.
- ◆ If you are unable to attend the ceremony, you may contact the Lawyer Registration Office at <https://www.lro.mn.gov/> after **Tuesday, November 1** to request information on admission *in absentia* or the monthly ceremonies.

Note: Your attorney license number will be issued by the Lawyer Registration Office and your attorney license card will be mailed to you within 10 business days of the Admission Ceremony. If you do not receive your license number within that time, you may check their website at <http://mars.courts.state.mn.us/>. The Lawyer ID number is your license number. After 10 business days, if your name is not on the website, you may contact Lawyer Registration at lawyerregistration@mbcle.state.mn.us or at (651) 296-2254. Please communicate by email for the fastest response.