

Application Checklist: Admission by Years of Practice in another state or jurisdiction
(Rule 7A)

Item	Instructions
_____ Registration Form	<ol style="list-style-type: none">1. Go to the Applicant Portal2. Under New Registration, click Register3. Fill out all required information and click Submit4. Print your Registration page
_____ Application	<ol style="list-style-type: none">1. Fill out the application (Must be typed - handwritten applications are not accepted)2. MAKE SURE TO FILL OUT SECTION 8.003. Print the application4. Complete Section 13.00 (handwriting sample)5. Complete, sign, and have notarized the following:<ol style="list-style-type: none">a. Page 18 (Applicant's Obligation)b. Page 19 (Authorization and Release of Information and Records)6. Put your printed registration page on top of your application (the Registration page it counts as Page 1)
_____ Two notarized affidavits from persons who attest to your good character	See Rule 4B(4) or see a sample affidavit
_____ \$950 application fee	
_____ Certified copy of driving record	See Driving Record Contact Information
_____ Criminal History Report	Board staff will request this from you directly if necessary, based on your residence history – you do not need to include this with your initial application
_____ Copy of bar admission application to each jurisdiction you have applied to	See Rule 4D
_____ Document showing your date of admission to the bar from the proper authority in each jurisdiction you are admitted	See Rule 4D
_____ Document stating that you are in good standing from the proper authority in each jurisdiction you are admitted	See Rule 4D
_____ Document from the proper authority in each jurisdiction you are admitted in indicating if you are subject of any pending complaint or charge of misconduct	See Rule 4D
_____ Supplemental forms and attachments	If any of the answers on your application require additional documentation, fill out the correct supplemental forms . Certain Supplemental Forms require specific documentation. Check the upper left corner of the required Supplemental Forms for a list of required documents.