

Application Checklist: Admission by Temporary Legal Services License (Rule 8)

Item	Instructions
_____ Registration Form	<ol style="list-style-type: none">1. Go to the Applicant Portal2. Under New Registration, click Register3. Fill out all required information and click Submit4. Print your Registration page
_____ Application	<ol style="list-style-type: none">1. Fill out the application (Must be typed - handwritten applications are not accepted)2. Print the application3. Complete Section 13.00 (handwriting sample)4. Complete, sign, and have notarized the following:<ol style="list-style-type: none">a. Page 18 (Applicant's Obligation)b. Page 19 (Authorization and Release of Information and Records)5. Put your printed registration page on top of your application (the Registration page it counts as Page 1)
_____ An affidavit from your employer attesting to his or her knowledge of the applicant's competence and good character, and the fact that the applicant has accepted employment as a lawyer for a legal services program in Minnesota and will be supervised by a licensed Minnesota lawyer	See Rule 8B
_____ Certified copy of bar admission application to each jurisdiction you have applied to	See Rule 4D
_____ Certificate from the proper authority in each jurisdiction you are licensed in certifying you are in good standing and have no pending professional misconduct charges	See Rule 8B
_____ Two notarized affidavits from persons who attest to your good character	See Rule 8B or see a sample affidavit
_____ \$75 application fee	
_____ Certified copy of driving record from the state where you hold a current driver's license	See Driving Record Contact Information
_____ Criminal History Report	Board staff will request this from you directly if necessary, based on your residence history – you do not need to include this with your initial application
_____ Supplemental forms and attachments	If any of the answers on your application require additional documentation, fill out the correct supplemental forms . Certain Supplemental Forms require specific documentation. Check the upper left corner of the required Supplemental Forms for a list of required documents.